

RANT Project Grants application 2021

Form Preview

Regional Arts Fund (RAF) Project Grant Requirements

* indicates a required field

Project Grants Guidelines

It is important you read a copy of the grant guidelines before you begin your application. The guidelines are available on the RANT Arts website [here](#).

Contact a member of the RANT Arts team prior to commencing your application. This is to ensure your project is eligible and to provide any assistance you may require with your application. You may book a time to speak with us [HERE](#) or alternatively you may email us: grants@rantarts.com

I confirm I have read the Grant Guidelines prior to completing this application *

☐ YES

Program Objectives

As outlined in the guidelines, your application will be assessed against four Program Objectives. Your project may fulfil one or more, or all four objectives.

It is worth noting that good applications are those that clearly and succinctly address the objectives.

In a competitive grant assessment, it is often (but not always) the case that demonstrating links and outcomes to more than one objective will lead to an application that is more likely to succeed.

Please tick 'yes' to each of Objective that you feel your project fulfills.

Which RAF Objectives does your project fulfill? *

- ☐ Encouraging and supporting sustainable economic, social and cultural development in regional communities
- ☐ Developing partnerships and networks which leverage financial and/or in-kind support for specific projects and encourage ongoing collaboration;
- ☐ Developing audiences and broaden community engagement with the arts
- ☐ Increasing employment and professional development opportunities for, and raise the profile of, regional and remote artists

At least 1 choice must be selected.

You may choose one or more

Eligibility

* indicates a required field

Eligibility Criteria

As outlined in the guidelines, there are a number of things the RAF Project Grant program will not fund. To check your eligibility please complete the following questions.

Note, you will need to tick yes to all of these questions for your application to be eligible.

RANT Project Grants application 2021

Form Preview

My project start date is after 1 August 2021. *

☐ Yes

The Regional Arts Fund will not fund the following activities:

- A project principally benefitting a major city or metropolitan location (MMM Classification 1).
- Projects that will commence before funding is approved.
- Components of projects that are also funded by other programs administered by the Australian Government or other state and local government agencies.
- Projects which do not substantially align to and further the objectives of the Regional Arts Fund.
- Touring projects from major urban centres.
- Competitions, prizes or awards.
- Ongoing activities of collecting institutions.
- Ongoing core administration costs of the applicant organisation (eg. photocopying, internet, phone, rent) – note – difference between organisation and project.
- Infrastructure costs including building or fitting out permanent structures.
- Curriculum based activities in schools, or courses of ongoing education and training in government or private institutions in Australia or overseas.
- Academic activity, including wages or course work that is required as part of any tertiary academic program.
- Recurrent or ongoing funding for projects or programs.

I confirm the activities outlined in my application are eligible and I have read the guidelines? *

☐ YES

Applicant Details

* indicates a required field

Applicant

What type of grant are you applying for? *

- ☐ Small - up to \$5000
☐ Large - up to \$10,000

Applicant Name *

☐ Individual ☐ Organisation
Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Street Address *

Address

Suburb State Postcode

RANT Project Grants application 2021

Form Preview

What is the MMM classification of your street address? *

To locate your MMM, Follow this link, <https://www.health.gov.au/resources/apps-and-tools/health-workforce-locator/health-workforce-locator> then select the checkbox for 'Modified Monash Model' below and select 2019

What is the Federal Electorate of your street address? *

search here: <https://electorate.aec.gov.au/>

Applicant Postal Address

Address

Suburb State Postcode

Must be an Australian postcode

Daytime Phone Number *

Email *

Project Contact Person

Project Contact Name *

Title

First Name

Last Name

Role/Position *

Daytime Phone Number *

Email *

Do you or your Organisation have an ABN? *

☐ Yes

☐ No

Applicant ABN

Individuals and organisations must provide their ABN. If an individual or organisation does not have an ABN they need to provide details of an organisation who will auspice their grant.

RANT Project Grants application 2021

Form Preview

An **Auspice Organisation** is an organisation that takes on the financial, legal and/or public liability responsibility of a grant on behalf of the unincorporated organisation/ individual (you, the applicant) who is undertaking a project.

To be able to auspice your project, the auspice organisation must be an [incorporated association](#) or a [company limited by guarantee](#) and hold an [ABN](#). An example of incorporated associations could potentially be your local council, your local arts council, or your local sports club.

You may be able to find a suitable auspice organisation at acnc.gov.au

Do you need to Auspice this application? *

- ☐ Yes
☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Is your Organisation Incorporated? *

- ☐ Yes ☐ No

IA or ACN Number *

Incorporated Association or Australian Corporation Number.

Auspice Details

RANT Project Grants application 2021

Form Preview

* indicates a required field

AUSPICE ORGANISATION DETAILS

Auspice Organisation Name *

Organisation Name

Auspice Primary Address *

Address

Suburb State Postcode

Must be an Australian post code

Auspice Postal Address (if different from above)

Address

Suburb State Postcode

Must be an Australian post code

Auspice Project Contact *

Title First Name Last Name

Auspice Project Contact Position *

Auspice Project Contact Primary Phone Number *

Must be an Australian phone number

Auspice Project Contact Primary Email *

Must be an email address

IA or ACN Number *

Incorporated Association or Australian Corporation Number.

Please attach signed letter from the Auspice Organisation confirming the auspice arrangements. *

RANT Project Grants application 2021

Form Preview

Attach a file:

President, Chair, Secretary or Treasurer. Letter must include, name, position, signature and date. Max 25mb

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Project Brief

* indicates a required field

Project Title *

Brief Project Description *

Word count:

Must be no more than 100 words

Project Start Date *

Must be a date and no earlier than 1/8/2021.

Project End Date *

RANT Project Grants application 2021

Form Preview

Project Type *

- ☐ Arts project
- ☐ Professional development for artists and arts workers
- ☐ Community capacity building project

Select the MAIN artform *

- ☐ Circus
- ☐ Crafts and textiles
- ☐ Cross art form
- ☐ Dance
- ☐ Digital media
- ☐ Film
- ☐ Literature
- ☐ Music
- ☐ Photography
- ☐ Puppetry
- ☐ Theatre
- ☐ Visual arts

Projected Number Audience Members (Live)

Must be a number.

How many people will attend your project live. If none, enter '0'.

Projected Number Audience Members (Digital)

Must be a number.

How many people will experience your project in digital format. If none, enter '0'.

Projected Number Participants (Live)

Must be a number.

How many people will participate in your project live. If none, enter '0'.

Projected Number Participants (Digital)

Must be a number.

How many people will participate in your project in digital format. If none, enter '0'.

Primary Beneficiary *

- ☐ Aboriginal/Torres Strait Islander people
- ☐ Artists and arts workers
- ☐ Children (0-14 years)
- ☐ General community
- ☐ Older people
- ☐ People from culturally and linguistically diverse backgrounds
- ☐ People with a disability
- ☐ Youth (12-25 years)

Benefits and relevance to participants, audience and community *

RANT Project Grants application 2021

Form Preview

Word count:

Must be no more than 200 words

Project Information

* indicates a required field

Project Rationale - Why does this work need to be done? *

Word count:

Describe the specific issue or need you want to address (Minimum 50 words - Maximum 200 words)

What are the planned activities? *

Word count:

no more than 400 words

Outline the specific activities that will take place. Must be no more than 400 words.

Who will benefit from the project? *

Must be no more than 150 words

What are the expected outcomes of the project? *

Word count:

Identify and describe at least three things you want the project to achieve in terms of benefits for participants and/or others (Minimum 50 words - Maximum 200 words)

How will you know if these outcomes have been achieved? *

Word count:

Describe three changes you will see if the expected outcomes of the project occur. No more than 150 words.

Statistics & Partnerships

RANT Project Grants application 2021

Form Preview

* indicates a required field

Project Location

Project Location (town name) *

Project Location (postcode) *

Other project locations (if applicable)

What is the MMM classification of the primary Project Location? *

search here: <http://http://www.doctorconnect.gov.au/internet/otd/publishing.nsf/Content/locator> then select 'Modified Monash Model (2015)' from the right hand side. For projects based outside of Australia please select 'overseas'.

What is the Federal Electorate of the primary Project Location? *

search here: <https://electorate.aec.gov.au/> For projects based outside of Australia please select 'overseas'.

Employment opportunities

How many employment opportunities will be created through this project?

Must be a number.

Please elaborate on the details of the employment opportunities provided through this project.

Partnerships

A **Strategic Partnership** involves sharing resources, high level of trust, sharing of responsibilities and exchanging information with an organisation which enhances the common purpose. **It does not include your organisation or auspice organisation.**

Name the **strategic partners** involved with your project and whether this partnership is **short** or **long term**.

Short Term is for the duration of the project

RANT Project Grants application 2021

Form Preview

Long Term is over a period of several years and prior to or beyond the life of the project.

All partnerships listed here will require a letter from the partnership organisation confirming the partnership.

Partner Name	Partner Type	Term/Length	Confirmation Letter

Project Budget

* indicates a required field

In Kind Income

In kind income is any contribution to your project of goods and services that is not cash. Examples include volunteer hours and venue hire if the cash fees have been waived.

Volunteer hours should be calculated at a value of \$33 per hour for general volunteering and \$55 per hour for skills-based volunteering. For more information about rates see Regional Arts Australia's Recommended Rates guide at: <https://regionalarts.com.au/raf-resources>

In Kind Income Source	Details	\$ value	Confirmed/ not confirmed
		\$	

Total In Kind Income *

\$

This number/amount is calculated.
Excluding GST

Applicant's In Kind Contribution - of the total in kind income listed above, what is your contribution? *

\$

Must be a dollar amount.
If total is nil, enter 0.00. Excluding GST

Cash Income

RANT Project Grants application 2021

Form Preview

Cash Income Source Details	\$ value	Confirmed/ not confirmed
	\$	

Total Cash Income *

\$

This number/amount is calculated.
Excluding GST

Applicant's cash contribution - of the total cash income listed above, how much your contribution? *

\$

Must be a dollar amount.
If total is nil, enter 0.00. Excluding GST

Applicant Contribution

Total Applicant Contribution *

\$

This number/amount is calculated.
This is automatically calculated by adding your own Cash and In Kind contribution

Cash Expenditure

Cash Expenditure Type	Details	\$ value	Total Cash Expenditure	Is the RAF being used for this?
			This amount should be equal to the Total Cash Income. This number/ amount is calculated.	
		\$	\$	

Total Cash Expenditure

RANT Project Grants application 2021

Form Preview

\$

This number/amount is calculated.

This is the automatically calculated total of your cash expenditure.

Cash Budget Summary

Please note that all of the In Kind contributions are only used for reporting purposes and are NOT included in these cash total.

Cash Income

Total Cash Income

\$

This number/amount is calculated.

Cash Expenditure

Total Cash Expenditure

\$

This number/amount is calculated.

Cash Balance (should be zero)

Income - Expenditure

\$

This number/amount is calculated.

Total RAF Amount Requested *

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Reporting Totals (automatically calculated)

Reporting Totals are automatically calculated for the use of Regional Arts Australia.

Total Project Cost *

\$

This number/amount is calculated.

This is the total budgeted cost (dollars) of your project.

Leveraged Income Calculation *

\$

This number/amount is calculated.

This is an internal figure calculated from the above information.

Support material

Artists & Arts Workers

Please provide the names and CV's of all artists or arts workers involved in your project.

CVs should be in .doc or PDF format and not exceed 2 pages.

Artist or Arts worker name:

Artist or Arts worker CV

RANT Project Grants application 2021

Form Preview

Written Material & Letters of Support

Written Material may include documents such as reviews and media coverage.

The strongest **Letters of Support** are from respected peers that can (for example) make testament to the artistic merit of your project, and/or of the value to your professional development, and/or benefit to the community.

You can upload a maximum 7 written .doc or PDF documents - each no more than 4 pages.

Document Name/Description	Upload File

Visual & Audio Materials

Visual Material includes documents such as images or video files.

Audio Material includes documents such as MP3 or WAV files.

Audio or video must be no longer than **three minutes** in length.

You may upload a total of 8 files. The maximum file size of each file is 20MB.

You may also use the weblink section (below) to link to content online.

Name/Description	Upload File

Web Links

Audio or video must be no longer than **three minutes** in length.

Only **direct links** to content will be considered.

Weblinks could be short clips of work you have on youtube, examples of images on tumblr, flickr or instagram. It could also be a direct link to a webpage you have designed, or someone else's website that displays your work.

REMEMBER: Give the direct link and briefly annotate in 'Link Details' what you want viewed as support material.

Link Details	Website Link
	Must be a URL.

RANT Project Grants application 2021

Form Preview

Letters of Confirmation

Please add any letters of confirmation here.

This might include confirmation from a venue or confirmation from a mentor.

Letters should be in .doc or PDF format.

Description	Document Upload

Protocols

* indicates a required field

Working with vulnerable people

RANT Arts requires any person working or volunteering with vulnerable people to obtain a working with vulnerable people clearance. This includes working with children, people with disabilities and others who identify as a vulnerable person. RANT Arts is committed to encouraging the involvement of young people, people with diverse abilities and other vulnerable people in the arts, both as participants in the creative process and as audience members. Such involvement needs to be within a set of safeguards that protect them from exploitation and harm.

For more information and to apply online, please contact [Department of Justice](#).

If your project involves working with vulnerable people, you will need to provide a copy of your registration to Work with Vulnerable People.

All key personnel who will have contact with vulnerable people will be required to attach a copy of their working with vulnerable people card to this application.

Does your project involve working with children, people with disability and other vulnerable people *

- ☐ Yes
☐ No

Proof of Registration to Work with vulnerable people.

Upload Evidence of Registration	Name of Registered Person

Aboriginal & Torres Strait Islander Protocols

Protocols are appropriate ways of using Aboriginal and Torres Strait Islander Cultural Material, and interacting with Aboriginal and Torres Strait Islander artists and communities.

RANT Project Grants application 2021

Form Preview

They encourage ethical conduct and promote interaction based on good faith and mutual respect. Responsible use of Aboriginal and Torres Strait Islander cultural knowledge and expression will ensure that Aboriginal and Torres Strait Islander cultures are maintained and protected so that they can be passed on to future generations.

Ways of dealing with issues and cultural material may differ from community to community. There are also many different protocols across the diversity of urban, regional and remote communities. Aboriginal and Torres Strait Islander protocols arise from value systems and cultural principles developed within and across communities over time. Agreeing to comply with the accepted protocols of other cultural groups promotes interaction based on good faith and mutual respect, thus encouraging ethical conduct.

While it is not possible to prescribe universal rules for engaging with Aboriginal and Torres Strait Islander people and their communities, there are some fundamental principles within which to conduct respectful work

- Respect
- Aboriginal and Torres Strait Islander control
- Communication, consultation, consent
- Interpretation, integrity and authenticity
- Privacy and confidentiality
- Copyright and attribution
- Proper returns and royalties
- Continuing cultures
- Recognition and protection

Further information can be obtained on the following websites:

- [Respecting Cultures | Arts Tasmania](#)
- [Protocols for working with Indigenous artists | Australia Council](#)
- [Indigenous Art Code](#)

Does your project involve Aboriginal and/or Torres Strait Islander cultural material and/or people? *

- ☐ Yes
☐ No

If you answered YES, you will need to supply a letter confirming that you have discussed your project with an authorised member of the Aboriginal or Torres Strait Islander community.

Upload here...

Attach a file:

Privacy Notice & Agreement

* indicates a required field

Right to information

RANT Project Grants application 2021

Form Preview

Information you provide to the Department of Communications and the Arts, RANT Arts and details of assistance may be subject to requests for public disclosure under the *Right to Information Act 2009*.

Privacy Notice

You are providing personal information to RANT Arts Ltd, which will manage that information in accordance with the *Information Privacy Act 2009* and the *Personal Information Protection Act 2004*. The personal information collected here will be used by RANT Arts Ltd for the purpose of assessing your application, statistical research, information provision, evaluation of services and related activities. RANT Arts Ltd may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by law. Except in these circumstances, personal information will only be disclosed to third parties with your consent unless otherwise required or authorised by law. You have the right to access your personal information by request to RANT Arts Ltd and you may be charged a fee for this service.

Privacy Agreement

Personal information collected through the Regional Arts Fund is protected by the Privacy Act 1988 (Cth). Regional Arts Australia is required to ensure that necessary permissions are obtained to allow funding to be announced publicly by the Australian Government (including the Minister and the Department), Members of Parliament, Regional Arts Australia and RANT Arts, including by way of publication on the internet by any of those persons. This will include, but may not be limited to, the applicant's name/organisation name, funded project description, funded amount, state/territory, location and electorate. This information may also be used for reporting and promotional purposes. By submitting a Regional Arts Fund grant application you are also providing permission for this personal information to be used in this manner.

I agree to the above *

☐ Yes

Certification for Organisations

* indicates a required field

Certification

This MUST be completed by the applicant organisation.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the RANT RAF Panel approves the grant, our organisation will be required to accept the terms and conditions of the grant as outlined in the grant application, policy and/or Deed of Agreement.

We agree *

☐ Yes

☐ No

**Attach a signed letter
(in electronic format)
from an officer of your**

Attach a file:

RANT Project Grants application 2021

Form Preview

organisation (Chair, President, Treasurer, or Secretary) certifying the above statement.

1. Name of person who completed the certifying letter *

Title

First Name

Last Name

Position *

Date

Must be a date and no earlier than 15/1/2021.

Must be a date

Review & Certify

* indicates a required field

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

We would value any feedback you may have regarding our online grants application process.

Please indicate how you found the online application process:

☐ Very easy

☐ Easy

☐ Neither

☐ Difficult

☐ Very difficult

How many minutes did it take you to complete this application? *

Please estimate in minutes e.g. 1 hour = 60 minutes

Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:

No more than 100 words.

This MUST be completed by the applicant.

I certify that:

- All the details supplied in this application form are correct.
- RANT Arts reserves the right to publish and/or promote the names (including collaborators), project titles and awarded grant amounts of all successful applicants across all media. This information will also be published on the RANT Arts website.

RANT Project Grants application 2021

Form Preview

- I have read and understood the section on Right to information and Personal information collection and accept the terms.
- I understand that if the grant is approved for funding I will be required to accept the terms and conditions of the grant as outlined in the grant application, policy and/or letter of offer.

I agree *

☐ Yes

Name *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date *

Must be a date and between 15/1/2020 and 1/3/2020.